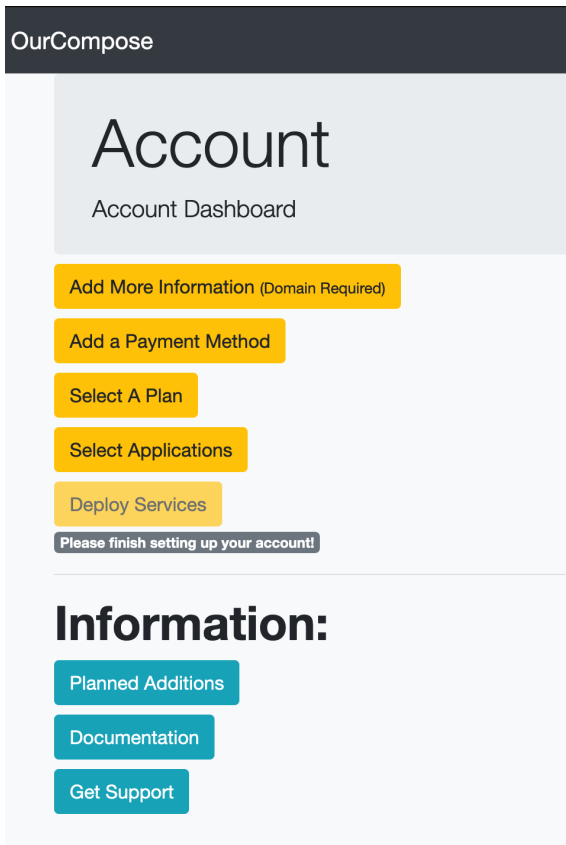


# Deploying an Instance

At the current version of CommandCenter, we only support one deploy per email. In the future we will support multiple instances (domains) per email address.

After signing up and confirming an email address, signing into CommandCenter will give you more options and fields to fill out specifics of your instance you would like deployed.



From top to bottom in this picture we have **Add More Information (Domain Required)**, **Add a Payment Method**, **Select a Plan**, **Select Applications**, and finally **Deploy Services**.

## Add More Information

After clicking the **Add More Information** tab, some fields will appear and allow you to add more information for your account. This information is important for us for two reasons: 1) we will be able to deploy your instance to a specific subdomain, 2) with the other information will allow us to contact you for support requests in an easier manner.

Add More Information (Domain Required)

First Name

Last Name

Address

Address 2

City

Zip

Domain (Required)

.ourcompose.com

We need your domain to properly point the services to the correct place.

Add Information

Above is the empty form.

Add More Information (Domain Required)

First Name

Last Name

Address

Address 2

City

Zip

Domain (Required)

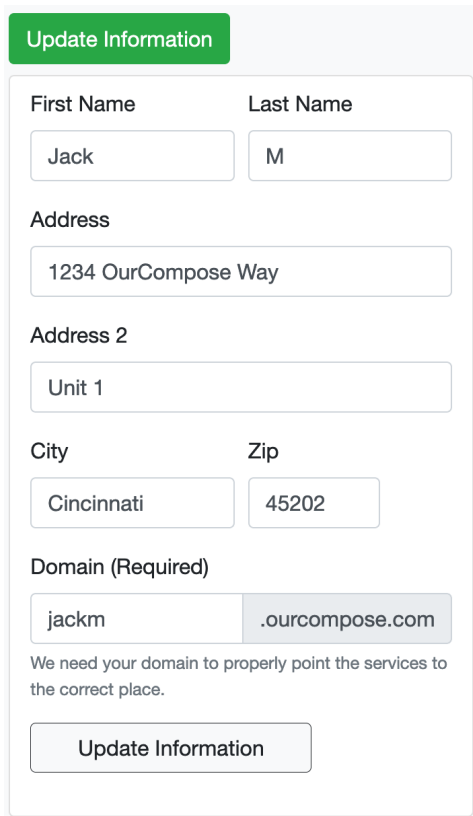
jackm|

.ourcompose.com

We need your domain to properly point the services to the correct place.

Update Information

Above is the minimal amount of information needed. (domain only)

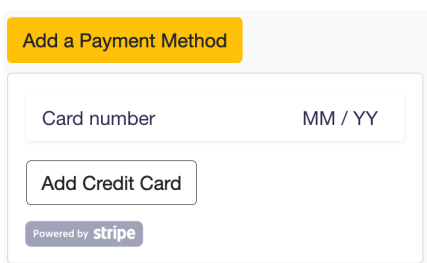


The 'Update Information' form is a light gray rectangular box with a green header bar at the top containing the text 'Update Information'. Inside the form, there are several input fields: 'First Name' with the value 'Jack', 'Last Name' with the value 'M', 'Address' with the value '1234 OurCompose Way', 'Address 2' with the value 'Unit 1', 'City' with the value 'Cincinnati', and 'Zip' with the value '45202'. Below these fields is a 'Domain (Required)' section with two input fields: 'jackm' and '.ourcompose.com'. A small text note below the domain fields reads: 'We need your domain to properly point the services to the correct place.' At the bottom of the form is a button labeled 'Update Information'.

Clicking the **Add Information** or **Update Information** button at the bottom of the form will give a green success if everything is filled out correctly (picture above).

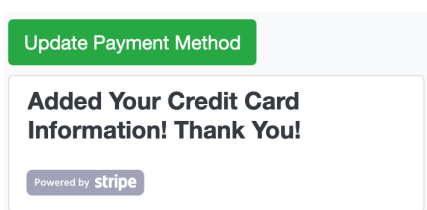
## Adding or Updating a Payment Method

Adding a payment method is required to select a plan, and it is also required to deploy services. We use Stripe for our payment processing.



The 'Add a Payment Method' form is a light gray rectangular box with a yellow header bar at the top containing the text 'Add a Payment Method'. Inside the form, there are two input fields: 'Card number' and 'MM / YY'. Below these fields is a button labeled 'Add Credit Card'. At the bottom of the form is a small logo that reads 'Powered by stripe'.

Above is a picture of the Payment Method Form.



The 'Update Payment Method' form is a light gray rectangular box with a green header bar at the top containing the text 'Update Payment Method'. Inside the form, there is a message that reads: 'Added Your Credit Card Information! Thank You!'. At the bottom of the form is a small logo that reads 'Powered by stripe'.

After hitting **Add Credit Card**, the link tab at the top will highlight green and now say "Update Payment Method." Upon adding a card, you will now be able to update this card information.

# Select a Plan

After adding a domain and adding a payment method, you will now be able to select a plan.

Currently OurCompose offers 3 plans: minimal, personal, and personal plus.

Select A Plan

**Minimal Plan**  
\$4.99/Month  
A basic toolkit made of the application of your choice!

SelectMore Information

**Personal Plan**  
\$9.99/Month  
A full set of applications built for 1

SelectMore Information

**Personal Plus Plan**  
\$19.99/Month  
Take the personal plan and add some more juice in the likes of RAM, CPU, and Space

SelectMore Information

Above is the "Select a Plan" menu with the three choices.

Update Plan

**Minimal Plan**  
\$4.99/Month  
A basic toolkit made of the application of your choice!

Unsubscribe from this Plan

**Personal Plan**  
\$9.99/Month  
A full set of applications built for 1

SelectMore Information

**Personal Plus Plan**  
\$19.99/Month  
Take the personal plan and add some more juice in the likes of RAM, CPU, and Space

SelectMore Information

After selecting a plan, "Select A Plan" will turn into a green "Update Plan" and the "Select" button will turn into "Unsubscribe From this Plan"

Please note billing does not start until the deploy is triggered via Deploy Services.

## Select Applications

OurCompose currently offers 9\* services (\*this number may change). Before deploying your instance, you will have the ability to add applications.

## Select Applications

### Select Services

Please note applications will be limited based on your instance size.

- ☒ bitwarden
- ☐ bookstack
- ☐ firefly
- ☐ jekyll
- ☐ kanboard
- ☒ manager
- ☐ nextcloud
- ☐ rundeck
- ☐ wordpress

Select Services

Above is the Select Services form. Use the Radio buttons to select services and then click the select services button to confirm these services.

View Applications

## Selected Services

**Please note applications will be limited based on your instance size.**

- ☒ bitwarden
- ☐ bookstack
- ☐ firefly
- ☐ jekyll
- ☐ kanboard
- ☒ manager
- ☐ nextcloud
- ☐ rundeck
- ☐ wordpress

Update Services

After hitting "Select Services," the button will update to "Update Services" and "Select Applications" will change into "View Applications." During this time, any time before you deploy, you will be able to update these services. However, once the deploy starts, these services are locked.

## Deploy Services

Deploying services will deploy your services to your subdomain and start your billing cycle.

# Account

Account Dashboard

Update Information

Update Payment Method

Update Plan

View Applications

Deploy Services

Ready to Deploy!

The photo above showing "Deploy Services" in blue means your instance is ready to deploy!

Clicking Deploy will then lock up the deploy button and then it will deploy your instance. This can take from 15 minutes to a few hours.

Once your instance is online, you will receive an email from your instance (from the portal application) with a initial password and an email asking you to then confirm your email address with portal.

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Revision #3

Created 21 June 2020 15:45:31 by jmoore53

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