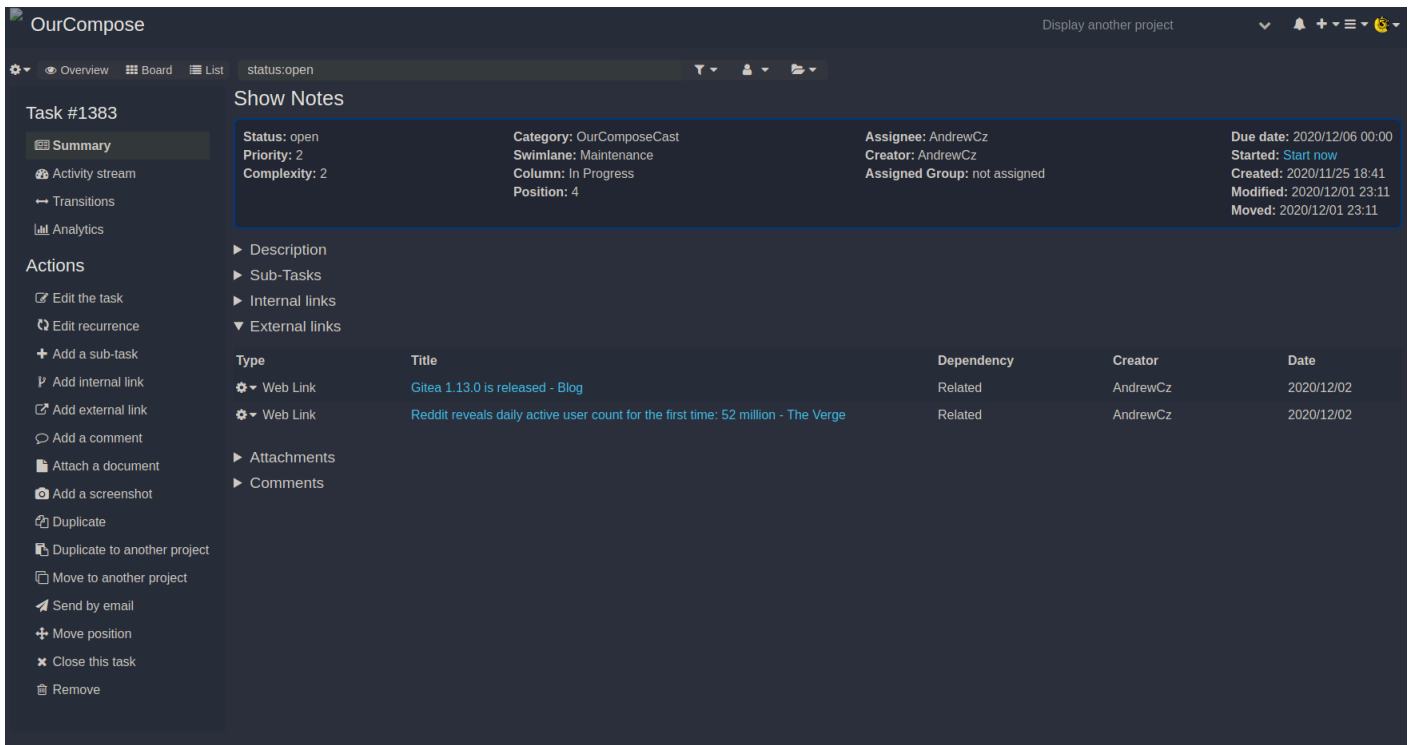


Task Detail Page



This is the page that I have up whenever I'm working on the task itself. This will give me access to all of my notes, links, and any other details about the task that I have collected so far.

There are a couple of features on the left-hand side column that I use often:

Edit the task

This allows you to edit any of the details like:

- Description
- Due Date
- Complexity
- Assignee

Add a sub-task

This allows me to create one or more sub-tasks all at once.

Add external link

This allows me to add links to pages on the internet on other websites much like a bookmark just for this specific task.

Add a comment

This is how I start off creating my first comment. However, after there is already one comment on the task, you can just scroll to the bottom to add another comment underneath the last one.

Move position

This allows me to change the swimlane or the column of the task without having to go all the way back to the main board page.

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